



# BRIGG TOWN COUNCIL

BRIGG TOWN COUNCIL  
S04 The Angel  
Market Place  
Brigg  
DN20 8LD

clerk@briggtowncouncil.gov.uk  
[www.briggtowncouncil.gov.uk](http://www.briggtowncouncil.gov.uk)

20<sup>th</sup> November 2025

The Town Mayor and Members of  
Brigg Town Council

**You are hereby summoned to attend the Meeting of Brigg Town Council to be held at Angel Suite, Exchange Place, Brigg DN20 8LD on Tuesday 25<sup>th</sup> November 2025 at 7.15pm.**

*Kerry Hutchings*  
**Kerry Hutchings**  
Town Clerk, Brigg Town Council

## **Prayers led by Keith Simpson**

1. **Welcome by the Mayor.**
2. **Public Participation** – Residents are invited to address the Council **but are reminded that the Council may be unable to provide answers, but issues raised may be added as a future agenda item.**
3. **To receive and approve apologies for absence.**
4.
  - a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.
  - b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.
5. **Minutes of previous meetings**
  - a) To **receive and approve** the minutes of the Meeting of Brigg Town Council, Tuesday 28<sup>th</sup> October 2025, as a true record.
  - b) To **receive** an update on matters not appearing anywhere on the agenda.
  - c) To **receive for information** Minutes of Planning and Environment Committee 28<sup>th</sup> October 2025
6. **To receive the report from North Lincolnshire Council Ward Councillors.**
7. **Correspondence** – to receive and resolve response where appropriate
  - a) PSPO response from Chief Inspector Booth.
  - b) Wrawby PC – Bench between Brigg and Wrawby.
  - c) North Lincs Council – Local Plan Consultation
8. **Financial – to receive information and resolve matters arising.**
  - a) To **approve** the Payments for Brigg Town Council to 31<sup>st</sup> October 2025
  - b) To **note for information** the receipts, bank reconciliations to 31<sup>st</sup> October 2025, and Council budget monitoring report to 20<sup>th</sup> November 2025.

9. **Environmental – to receive information, consider and resolve any matters arising.**
  - a) War Memorial Wreath
  - b) Crossings on Wrawby Road and Bigby Road
  - c) Devolved grass cutting.
  - d) Other devolved services
  - e) Springs Parade/B&M.
  - f) Location in Cemetery of Letter Box to Heaven and signage wording.
10. **CCTV**

To consider costs and procurement of CCTV service in Brigg and resolve matters arising.
11. **Events – To receive information and resolve matters arising**

Christmas lights and Market
12. **Civic Regalia and Boards –** To receive information and resolve matters arising.
13. **Sir John Nelthorpe Trustee –** To resolve Brigg Town Council's representative.
14. **Policies**
  - a) Work based Risk Assessment
  - b) Health and Safety Policy
  - c) Volunteers Risk Assessment for planting and litter picking
  - d) Christmas Market Risk Assessment
15. **ERNLLCA and Lincolnshire Show 2026**

To receive information and resolve matters arising re – ERNLLCA request to attend Lincolnshire Show 2026.
16. **To receive** any comments from Councillors or requests for future agenda items.
17. **To confirm** the next meeting of Brigg Town Council on Tuesday 27<sup>th</sup> January 2026 at 7.15pm  
**The date for Brigg Town Council Case of Need meeting is identified as Tuesday December 16<sup>th</sup> 2025**

*Kerry Hutchings*

**Clerk, Brigg Town Council  
20<sup>th</sup> November 2025**